

Activity: Track Your College Applications

This activity will help you organize your applications. Fill in as many details as possible — due dates, dates completed, and account names and PINs. If something is not applicable, write N/A in the box. Make a copy of this chart if you are applying to more than four schools.

	College 1	College 2	College 3	College 4
School Name:				
Application Deadline:				
Preparing				
Created online account				
Requested letters of recommendation				
Requested SAT/ACT scores be sent				
Requested high school transcript be sent				
Scheduled interview				
Sent thank you note to interviewer				
Completed and proofread essays				
Applying				
Made copies of all application materials				
Sent essays				
Sent supplemental materials				
Completed, signed, and sent application form				
Paid fee or submitted fee waiver				
Requested mid-year grades be sent				
Established a contact in admissions office				
Verified receipt of all application materials				
Financial Aid				
Secured parents/guardians' 1040, W-2, and other paperwork				
Created FAFSA FSA ID and password/PIN				
Submitted FAFSA (and CSS Profile, if needed)				
Established a contact in financial aid office				
Received financial aid award details				
Tracking and Acceptance				
Admissions notification received: <i>admitted/denied</i>				
Accepted offer of admission and sent deposit (By May 1, unless early decision)				
Requested final high school transcript be sent				
Requested AP scores be sent				

	FAFSA	College 1	College 2	College 3	College 4
Username					
Password/PIN					